



**OPEN MEETING**

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL LANDSCAPE  
COMMITTEE**

**Thursday, May 3, 2018 – 9:00 a.m.  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**AGENDA**

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for April 5, 2018
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

**Consent:**

None

**Reports:**

None

**Items for Discussion and Consideration:**

9. Bluebird Boxes in Third Mutual Trees
10. Appeal – Denial of Tree Removal Request (Claude) 3420-3E Calle Azul
11. Tree Removal Requests
  - a) 2253-C Via Puerta (Kadonada) – Canary Island Pine
  - b) 5450 Calle Pico (Kawamoto) – Camphor Tree

**\*\*Committee Tour – Visitation of various sites corresponding to landscape requests received from Mutual members and/or other Committee interests and/or projects.**

***To be conducted after all other business is concluded.***

**Items for Future Agendas:**

12. Sustainability Partners/UgMO Pilot Program Review (July)

**Concluding Business:**

13. Committee Member Comments
14. Date of Next Meeting – June 7, 2018
15. Adjournment

James Tung, Chair  
Bruce Hartley, Staff Officer  
Telephone: 949-597-4650

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**REPORT OF THE REGULAR MEETING OF THE  
THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE**

Thursday, April 5, 2018 – 9:00 a.m.

Laguna Woods Village Community Center Board Room – 24351 El Toro Road

**MEMBERS PRESENT:** James Tung – Chair, Susan Caine – Vice Chair, John Frankel, Roy Bruninghaus (substituting for Jules Zalon) , Violet Lawrence (Advisor)

**MEMBERS ABSENT:** Jules Zalon

**OTHER DIRECTORS:** Steve Parsons, Annette Soule, Bill Walsh

**STAFF PRESENT:** Bruce Hartley, Larry Hernandez, Bob Merget, Kayla Aninzo

**1. Call to Order**

Chair Tung called the meeting to order at 9:00 a.m.

**2. Acknowledgement of Media**

No press was present.

**3. Approval of the Agenda**

The agenda was approved as presented.

**4. Approval of Meeting Report for March 1, 2018**

The Committee report was approved by consensus without objection.

**5. Chair's Remarks**

Chair Tung commented on two articles in the Globe that commended the Landscape Department.

**6. Member Comments (Items Not on the Agenda)**

- Frank Irving (5202) followed up on a non-standard landscaping request.
- Leslie Palm (3494-B) commented on a landscaping request.
- Richard Holland (3050-B) commented on the landscaping around his manor.
- Monika Hobson (3300-B) commented on tree issues.
- Lisa Lee (3486-1F) commented on the landscaping around her manor.
- Barbara Balch (3428-O) submitted a request for tree removal and re-landscaping.
- Phyllis Waite (3428-N) suggested ticket tracking on the Village website and commented on encroachments into common area.
- Anette Soule (3428-C) submitted a packet and commented on landscaping around her manor.
- Douglas Gibson (5289) commented on weeds in the West Creek area.
- Eileen Lazar (5220) commented on various landscaping topics.

**7. Response to Member Comments**

Several directors and staff responded to member comments. Director Caine commented that Aliso Creek 'Tree Walk Guide' brochures are available at the History Center, clubhouses, and at the Concierge desk at the Community Center.

Bruce Hartley, General Services Director, explained that all requests should be submitted to Resident Services. Dead trees are generally removed during scheduled trim cycles, which are currently on a 34-month cycle. Unsafe trees are removed immediately. The Third Mutual Board of Directors placed a 120-day moratorium on the yellow stake program. Requests may be submitted, but no action will be taken at this time. Landscape encroachments are dealt with through the Compliance section. Maintenance staff tested water lines and determined a bathtub leak, not an irrigation issue or other pressurized leak was the cause of high water use at manor 5175.

Larry Hernandez, Landscape Manager, advised that residents to report any issues to Resident Services as they arise. Staff will follow up with resident concerns and evaluate any submitted landscaping plans.

#### **8. Department Head Update**

Bruce Hartley, General Services Director, commented that mowing will shorten from an every-three-week schedule to a 14-day schedule beginning this week. A more frequent mowing schedule will impact pruning. Staffing remains a challenge with 10 vacancies currently, which is the manpower equivalent of one crew. Staff is in the process of preparing the budget for next year and will seek input from the Committee at the next meeting.

#### **Consent:**

None

#### **Reports:**

##### **9. Fire Risk Management**

Bruce Hartley presented the report on fire risk management. Staff spoke with the fire prevention specialist from the Orange County Fire Authority (OCFA). Agencies with open space bordering Laguna Woods Village have no legal requirements to provide space clearance adjacent to the perimeter of the Village. Currently, only the City of Irvine and Southern California Edison perform annual weed abatement of their areas. The El Toro Water District has a facility within the gates of the Village that is inspected by OCFA annually. The specialist identified the area around Barbara's Lake and the El Toro Road slope from Calle Corte to Canyon Wren Lane as the areas of greatest concern for the Village.

Discussion ensued among the directors.

Director Frankel made a motion to direct staff to prioritize and determine costs to support a fire risk management program and seek direction to obtain supplemental funding from the Third Mutual Board of Directors to address immediate fire threats to the Village.

Director Bruninghaus seconded the motion.

The motion passed unanimously.



**Items for Discussion and Consideration:**

**10. Species Specific Trimming Program**

Bob Merget, Tree Supervisor, presented the Species Specific Trimming Program report. Since January 2018, staff has been utilizing the ArborPro tree inventorying software to track trees that are trimmed that have street lights in close proximity to them which require clearance trimming. Based on the data collected, it is estimated that there are approximately 118 trees that would require trimming in Third Mutual each year. To offset the cost of streetlight clearance trimming, approximately 90 slow-growing trees will be delayed to a 60-month trimming cycle. More accurate figures will be available when trimming is completed in Third Mutual in late September.

Director Frankel made a motion to implement annual streetlight clearance trimming and delay slow-growing species to achieve cost neutral results.

Director Bruninghaus seconded the motion.

The motion passed unanimously.

**11. Prioritization & Cost Estimates for Proposed Landscape Modernization Projects**

Staff Officer Hartley presented the Prioritization & Cost Estimates for Proposed Landscape Modernization Projects report. The prioritized list was revised to include the Gate 9 entrance slope, Gate 11 slope, Gate 14 slope, and Punta Alta slope. Staff aims to have the projects completed by the end of the year.

Discussion ensued amongst the directors. Director Caine objected to the prioritization and hoped to include cul-de-sac 212 as a prioritized project. Director Frankel abstained from the discussion and voting.

Director Caine made a motion to direct staff to present the original and revised prioritization proposals to the Third Board, recommending two options:

1. Support staff's original proposal of prioritizing the Gate 9 slope, Gate 11 slope, and CDS 212.
2. Support staff's current proposal of prioritizing the Gate 9 slope, Gate 11 slope, and Gate 14 slope, substituting a partial project in CDS 212, utilizing only the amount of funding provided by the removal of the Punta Alta slopes from consideration.

Director Bruninghaus seconded the motion.

The motion passed by a vote of 2-1. Director Frankel abstained.

**12. Landscape Manual Update**

Bruce Hartley presented the revised Landscape Maintenance Manual to the Committee. Director Bruninghaus pointed out inconsistent tree topping policies between Third and United Mutual and suggested to remove the view blockage checkbox on the Mutual Landscape Request Form.

Director Bruninghaus made a motion to approve the Landscape Maintenance Manual, subject to view obstruction verbiage and request form changes.

Director Caine seconded the motion.

The motion passed unanimously.

**13. 3364-3G (Fore) – Off-Schedule Trimming Request Due to View Obstruction**

The Committee unanimously recommended the denial of the request for the off-schedule trimming of a Canary Island pine tree. The tree was last inspected in March 2018, and is scheduled for inspection/pruning in approximately January 2021.

**14. Tree Removal Requests**

The Committee tour followed the meeting and was attended by Chair Tung, Director Bruninghaus, Director Frankel, and Advisor Lawrence.

**a. 2169-H Via Puerta (Hicks) – Leyland Cypress**

Recommendation: the Committee unanimously recommended the approval of the request to remove one Leyland cypress tree at owner's expense.

**b. 5435 Via Carrizo (Chang) – Jacaranda**

Recommendation: the Committee unanimously recommended the denial of the request to remove one jacaranda tree. The tree was last pruned in July 2015 and is scheduled for pruning again in approximately July 2018. At the time of inspection, the tree was found to be in good condition. The tree did not appear to be the cause of the cracks in the driveway.

**c. 3420-3E Calle Azul (Claude) – Southern Magnolia**

Charlotte Claude commented that the tree obstructs the view from her manor.

Recommendation: the Committee unanimously recommended the denial of the request to remove one southern magnolia tree. The tree was last pruned in April 2015 and is scheduled for pruning again in approximately April 2018. At the time of inspection, the tree was found to be in good condition with no noticeable damage to the building.

**d. 5152 Avenida Despacio (Kreter) Tree Removal and Approval of Non-Standard Landscape Design**

Recommendation: the Committee unanimously recommended to approve the removal of one carrotwood tree and approve the design and installation of a non-standard, drought tolerant landscape in the common area immediately adjacent to Manor 5152, with the elimination of lemon tree as an optional tree and a requirement that the white rock specified for ground cover be substituted with a similar aggregate with a more natural color.

**Items for Future Agendas:**

**15. Sustainability Partners/UgMO Pilot Program Review (June)**

**Concluding Business:**

**16. Committee Member Comments**

There were none.

**17. Date of the Next Meeting – May 3, 2018**

The date of the next meeting of the Third Laguna Hills Mutual Landscape Committee is scheduled for Thursday, May 3, 2018 at 9:00 a.m. in the Board Room of the Corporation's principal offices, 24351 El Toro Road, Laguna Woods, California.

**18. Adjournment**

Chair Tung adjourned the meeting at 11:36 a.m.



James Tung, Chair  
Third Landscape Committee

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## STAFF REPORT

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**DATE:** May 3, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Bluebird Boxes in Third Mutual Trees

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### **RECOMMENDATION**

Provide staff direction.

### **BACKGROUND**

Staff was directed to agendaize for discussion, the Bluebird Boxes in trees within Third Mutual.

### **DISCUSSION**

None

### **FINANCIAL ANALYSIS**

None

**Prepared By:** Bruce Hartley, General Services Director

**Reviewed By:** N/A

### **ATTACHMENT(S)**

ATT-1: E-mail Correspondence from Beverly Gandall (3032-A)

ATT-2: E-mail Correspondence and Photographs from Patricia Denkamp (3218-B)

**From:** [Beverly Gandall](#)  
**To:** [Aninzo, Kayla](#)  
**Cc:** ["William Tilley"](#); ["judy rizzo"](#); ["Dick Rader"](#); ["earlfg28"](#); [pat.den1@comline.com](#); [Chuck](#); ["Janet L. S. Powers"](#)  
**Subject:** For Third Maintenance and Landscape Committee Members  
**Date:** Friday, April 27, 2018 10:05:00 AM

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April 27, 2018

Dear Third Mutual Maintenance and Landscape Committee Members:

I have lived in Third since 1999 and have been a Bluebird Monitor for the past 10 years under the auspices of the Southern California Bluebird Club\* and the California Bluebird Recovery Program\* to which body I submit statistics each year. I am completely opposed to the concept of giving the relatively new Western Bluebird Club of LWV/Mr. Danny Henson exclusive rights over all the Bluebird Nesting Boxes in LWV. This is completely unnecessary and destructive to the long-standing and tremendously successful conservation program which already exists. Last week, the United Maintenance and Landscape Committee voted against giving exclusive rights to anyone, rather to leave things as they are and have been re individuals monitoring bluebird boxes, and it is my sincere hope the Third committee will do the same.

Using faulty reasoning ie that boxes need to be a certain distance apart, Mr. Henson has already destroyed hundreds of perfectly good boxes lovingly and laboriously constructed over years by Mr. Earl Garrison. In most cases he has done this without consultation of the longtime monitors. Those whose boxes have been taken are devastated. The bluebirds that used them have been dispossessed. Last year, I had over 50 bluebird babies fledge from 17 boxes. I have recently taken down each of these boxes, carried them home, scrubbed them out, carried them back and carefully put each up in the 4 different cul-de-sacs I monitor. Many of these boxes now have new nests and Moms sitting on this season's eggs. I would be very upset to lose these boxes which have bluebirds roosting in them the year round and produce nests of eggs each spring.

There is an abundant food supply for bluebirds in Laguna Woods Village. This is what determines bluebird nesting rather than setting a given distance between nests. My fellow monitors and I prove this every year: our boxes are inhabited and hundreds of baby birds fledge each year, year after year after year. This has been a wonderfully successful conservation project! It needs to be fostered, not eliminated. Please do not give Mr. Henson license to destroy any more boxes and destroy the already existing, long-standing program. We need to leave well enough alone.

Here are two useful websites that describe what the bluebird monitors in Laguna Woods Village are about: \* The Southern California Bluebird Club [www.socalbluebirds.org](http://www.socalbluebirds.org)

And the \*California Bluebird Recovery Program

Web Site: <http://www.cbrp.org>

We contribute our statistics to CBRP

Respectfully,  
Beverly Gandall  
3032A

**From:** [pat.den1@comline.com](mailto:pat.den1@comline.com)  
**To:** [Aninzo, Kayla](#)  
**Cc:** [Beverly Gandall](#)  
**Subject:** Blue Birds  
**Date:** Friday, April 27, 2018 10:05:09 AM

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Dear Ms. Aninzo,

My husband and I have been monitoring the Bluebirds for several years now. We started with Mr. Earl Garrison and helped him getting rid of bad birdhouses. Many birdhouses were cleaned and repaired.

The Western Bluebirds are protected and we have been successful in getting them back into Orange County. We do report to the California Western Blue Bird Society every year how many eggs and fledglings we had.

Many of us purchased the nesting boxes and take care of them. Mr Henson should not be in charge of just removing boxes because he thinks his way is the only way. We did notice the birds do not mind having several boxes close by.

They take turns using different boxes. In our case we had birds coming back to the same birdhouse every year. In case you do notice a bad house in the area, we would not mind removing it and replacing it.

I hope this is helpful. We will be out of town for the month of May. Thanks  
Pat Denekamp



Virus-free. [www.avast.com](http://www.avast.com)







## STAFF REPORT

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**DATE:** May 3, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Appeal – Denial of Tree Removal Request (Claude) 3420-3E Calle Azul

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### **RECOMMENDATION**

Deny the request for the removal of one Southern Magnolia tree and direct staff to trim the tree as needed during next trim cycle.

### **BACKGROUND**

The Landscape Committee considered the tree removal request submitted by Ms. Claude at the meeting of April 5, 2018. Following input from Ms. Claude, the Committee visited her manor to observe the tree and to evaluate the impacts that were the basis for the request. The Committee voted unanimously to deny the request to remove the tree and to recommend that the Board of Directors approve a resolution to confirm that action.

At the Third Mutual Board of Directors meeting of April 17, 2018, Ms. Claude requested that the Board accept her appeal and not approve the resolution denying the removal (See Attachment 1). The Board directed staff to present the request to the Landscape Committee for reconsideration.

### **DISCUSSION**

Ms. Claude purchased the manor in September 1996. She is requesting the removal of a Southern Magnolia tree, *Magnolia grandiflora*, located to the rear of the manor. The reasons cited by her for the removal are: the tree is overgrown, view obstruction, it impedes air flow to the master bedroom and has the potential of impacting the structure. The resident at 1E has signed the petition in favor of removal (See Attachment 2).

The tree was last pruned in April 2015 and is scheduled for pruning again in approximately April 2018. It is approximately 25 feet in height with a trunk diameter of approximately five inches and is growing approximately five feet from the building (See Attachment 3).

At time of inspection the tree was found to be in good condition, with no visible pests or disease, no missing areas of bark and no noticeable damage to the building. When planted, the tree was installed too close to the building to allow full width development. As a result, the tree branches contact the building and rub against it when the wind blows. Although an annoyance to the occupant, selective trimming could alleviate this condition and address one of the member's justifications for removal. Additionally, while Southern Magnolia trees typically do not require much thinning during normal maintenance pruning, this particular tree could be thinned more than normal to mitigate the loss of light and view of the outdoors experienced by the non-mobile resident.

Third Laguna Hills Mutual  
Appeal – Denial of Tree Removal Request (Claude) 3420-3E Calle Azul  
May 3, 2018

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated to be \$800. The cost to trim is estimated at \$200, with an estimated value of \$1,700, based on the ArborPro tree inventory. Ms. Claude has offered to pay for the expenses as a chargeable service.

**Prepared By:** Bruce Hartley, General Services Director

**Reviewed By:** Siobhan Foster, Chief Operating Officer

### **ATTACHMENT(S)**

ATT-1: Letter requesting Appeal of Landscape Committee Decision

ATT-2: Mutual Landscape Request Form

ATT-3: Photograph of Tree

**LANDSCAP APPEAL**  
**THIRD LAGUNA HILLS MUTUAL**  
**UNIT 3420-3E – CHARLOTTE E. CLAUDE**

I respectfully request Landscape Committee to reconsider the removal of Southern Magnolia tree for the well being of my 94 year old husband, George H. Claude, who spends 90% of his time in our Master Bedroom. Because of age-related infirmities he is mainly confined to this room. The tree is so close to the master bedroom window that, during periods of high winds, it brushes against the window and disturbs his rest and comfort. It is so close to the building it impedes normal airflow to his room.

We have lived in our residence for 32 years and up until the Magnolia was planted we enjoyed every aspect of our home. It is unfortunate this tree was planted in an area so inappropriate. I wish my husband to have peace of mind in his limited surroundings.

\* I am willing to reimburse Third Mutual the cost of removal as noted in Staff Report. ✕

**BACKGROUND:**

03/14/2018: Submitted Mutual Landscape Request Form to have Southern Magnolia Tree removed. The request was signed by Members of Building #3420, Units 3E, 2E, 1E.

The reason given was: "Magnolia Tree impedes air flow to Master Bedroom, Obstructs View, and covers windows, etc., etc....."

04/05/2018: Staff Report Recommendation: "Deny the request for the tree removal and trim tree as needed during next cycle".

Member (Charlotte E Claude) addressed Members of Regular Meeting of the Third Laguna Hills Mutual Landscape Committee and Committee Members visited Member's residence on this date.

04/17/2018: At the Regular Monthly Meeting Member (Charlotte E Claude) addressed Members of Board and requested the Denial of Tree Removal be removed from Consent Calendar and be revisited – for reasons stated above. The Motion to revisit the Request for Tree Removal was approved by Board and removed from Consent Calendar.

*Charlotte E Claude*  
*4/18/2018*

**RECEIVED**

MAR 14 2018

Laguna Woods Village

**MUTUAL LANDSCAPE REQUEST FORM**

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE MAINTENANCE REQUESTS

**RECEIVED**

MAR 14 2018

LANDSCAPE DIVISION

Your request is important to us and will be handled accordingly. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Landscape Committee for their review. If you are unsure whether your request falls into this category, first please contact your area's landscape supervisor through Property Services at 597-4600 in order to make that determination. If this is the case, then first you will receive a written confirmation acknowledging receipt of your request with an explanation of the review process. Once reviewed by the Committee, a recommendation will be made to the Board of Directors for action. You will then be notified of the Board's decision. Please be patient as this process can take from a few weeks to a month or longer.

Date: 3/14/2018 Address: 3420-3E  
 Requestor Signature: Charlotte E. Claude Print Name C.E. CLAUDE  
 (owner signature is required on the line above if the requestor is a lessee or occupant)

**Request (please check):** REFER TO GUIDELINES ON REVERSE SIDE

- ☒ Tree Removal    ☐ Plant Replacement    ☐ Off-Schedule Trimming
- ☐ Landscape Design Change (e.g., Alteration of Turf and/or Flower Bed, Paved Planter Conversion, Stepping Stones, Mortarless Block Garden Walls, etc.): Please note that all requests for design changes must include a design plan with a description (including a list of plant selections and/or materials, if applicable).
- ☐ Other (explain): \_\_\_\_\_

**Reason (please check):** REFER TO GUIDELINES ON REVERSE SIDE

- ☐ Structural Damage    ☐ Sewer Damage    ☒ Overgrown    ☐ Poor Condition
- ☐ Litter/Debris    ☐ Personal Preference    ☒ View Obstruction    ☐ Other (explain):

MAGNOLIA TREE IMPEDES AIR FLOW TO MASTER BR  
OBSTRUCTS VIEW AND COVERS WINDOWS IN 2E & 1E UNITS

**Description & Location:**

TREE IS PLANTED SO THAT IT ABUTS THE BLDG  
ROOTS MAY IMPACT STRUCTURE

Signatures of All Neighbors Affected by this Request (owner signature is required below for lessees and occupants of neighboring residences):

Signature	Manor #	For	Undecided	Against
<u>Leah Wilson</u>	<u>2E</u>	<u>X</u>	_____	_____
<u>Bill Lushy</u>	<u>1E</u>	<u>X</u>	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(Please attach a separate sheet if more signatures are necessary.)

**PLEASE FORWARD COMPLETED REQUEST FORM TO:**

Laguna Woods Village Landscape Division  
 P. O. Box 2220, Laguna Hills, CA 92654-2220

Revised Nov 2011





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## STAFF REPORT

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**DATE:** May 3, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Tree Removal Request – 2253-C Via Puerta (Kadonada) – Canary Island Pine

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### **RECOMMENDATION**

Deny the request for the removal of one Canary Island Pine at Manor 2253-C.

### **BACKGROUND**

Ms. Kadonada purchased the manor in September 2017. She is requesting the removal of a Canary Island Pine, *Pinus canariensis*, located across the walkway from the manor (See Attachment 1). The reasons cited by her for the removal are: excessive litter/debris; stating she tripped and fell due to a pine cone and is concerned someone will possibly be injured or die in the future. Four surrounding residents support the removal of the tree (See Attachment 2).

### **DISCUSSION**

The tree was last trimmed in June 2017. It is scheduled for inspection/pruning in April 2020. It is approximately 47 feet in height with a trunk diameter of 21 inches. It is growing in a planter area approximately five to six feet from the sidewalk and approximately seven to eight feet from the adjacent manor. At the time of inspection, the tree was found to be in good condition with no visible pests, disease, or missing areas of bark. There are several other Canary Island Pines growing in the immediate vicinity to this tree and surrounding manors. It is unlikely that the removal of one pine will mitigate the debris drop experienced by residents. Staff recommends a discussion during the Committee Tour regarding the possibility of thinning out the grove of pine trees through selective removal to provide a more effective solution.

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated at \$800. The cost to trim the tree is estimated to be \$550. The estimated value is \$5,153 based on the ArborPro tree inventory.

**Prepared By:** Bob Merget, Landscape Supervisor

**Reviewed By:** Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

### **ATTACHMENT(S)**

ATT-1: Photographs of Tree

ATT-2: Mutual Landscape Request Form and Member Photographs



Third Laguna Hills Mutual  
Tree Removal Request – 2253-C Via Puerta (Kadonada) – Canary Island Pine  
May 3, 2018





RECEIVED  
MAR 2 7 47 AM

RECEIVED

MAR 28 2018



BY: Oct

**MUTUAL LANDSCAPE REQUEST FORM**

**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**

**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

2253 Via Puerta # C L.W. 92637

Address

3/26/2018

Today's Date

Mia Kim Kadonada

Resident's Name

949-340-4250

Telephone Number

**Non-Routine Request**

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☒ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain): Brick walls at the edge

**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): I almost tumbled over pine cone once, then fell over it the second time.

**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.


### Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Hundreds of Pine Cones covered the alley in front of my entrance. Soon after I moved in, I tripped to one and almost fell, then soon after I fell stepping over one. I request to remove the tree causing the possible injuries or death in the future.

### Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	2253 B	✓		
GORDON	2254 B	✓		
E. K. FREEDMAN	2255 A	✓		
Margaret Bednarski (renter)	2256			✓
Tony Chen	2256-C	✓		

(Please attach a separate sheet if more signatures are necessary.)

### Acknowledgement - Owner

By signing, you are acknowledging this request.

  
Owner's Signature

Mia Kim Kadonada  
Owner's Name













## STAFF REPORT

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**DATE:** May 3, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Tree Removal Request – 5450 Calle Pico (Kawamoto) – Camphor Tree

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### **RECOMMENDATION**

Deny the request for the removal of a Camphor tree at Manor 5450.

### **BACKGROUND**

Mr. Kawamoto purchased the manor in April 2014. He is requesting the removal of a Camphor tree, *Cinnamomum camphora*, located in front of the manor. The reasons cited by him for the removal are: structural damage, litter/debris, personal preference and to prevent rodent attraction. No other members signed the Mutual Landscape Request Form (See Attachment 2).

### **DISCUSSION**

The tree was last trimmed in July 2015 and is scheduled for inspection/pruning in approximately July 2018. It is approximately 25 feet in height with a trunk diameter of approximately 12 inches. It is growing in the turf area approximately three to six feet from the sidewalk and approximately 10 to 12 feet from the driveway (See Attachment 1).

At the time of inspection, the tree was found to be in fair condition with no visible pests, disease, or missing areas of bark. There are several cracks in the driveway. However, it is the opinion of staff that the roots of the tree are not the cause of the cracks given the distance the tree is away from the driveway. The leaf and fruit litter from Camphor trees is seasonal, and was not excessive.

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated at \$650. The cost to trim the tree is estimated to be \$250. The estimated value is \$2,295 based on the ArborPro tree inventory.

**Prepared By:** Bob Merget, Landscape Supervisor

**Reviewed By:** Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

### **ATTACHMENT(S)**

ATT-1: Photographs

ATT-2: Mutual Landscape Request Form with Attachments



Third Laguna Hills Mutual  
Tree Removal Request – 5450 Calle Pico (Kawamoto) – Camphor Tree  
May 3, 2018



RECEIVED  
3-26-18  
Laguna Woods Village

## MUTUAL LANDSCAPE REQUEST FORM

**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**

### Resident/Owner Information

*You must be an owner to request non-routine Landscape requests.*

5450 CALLE PICO

Address

3/23/2018

Today's Date

HOWARD KAWAMOTO

Resident's Name

949-281-7678

Telephone Number

### Non-Routine Request

*Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.*

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain):

### Reason for Request

*Please checkmark the item(s) that best explain the reason for your request.*

☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☒ Litter/Debris ☒ Personal Preference ☐ View Obstruction

☒ Other (explain): Prevent rodent attraction

### GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.



### Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Regnet removal of Camphor tree in front of  
our front patio gate. Please see attached sheet  
and photos for our reason for our request.

### Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

### Acknowledgement - Owner

By signing, you are acknowledging this request.

Howard S Kawamoto  
Owner's Signature

HOWARD KAWAMOTO  
Owner's Name

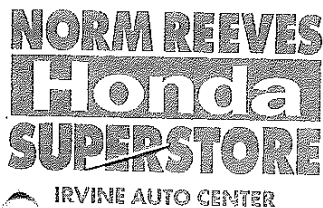
Request removal of Camphor tree located in front of our front patio gate. There are 2 major reasons for the request.

- 1) Several cracks have developed on our driveway located about 10 feet from the Camphor tree. Our suspicion is the roots of the Camphor tree started to affect the driveway concrete to start cracking.
- 2) Our Camphor tree drops unusually large amount of berry like fruits seasonally. Rodents must love this fruits and we have noticed they have been leaving the left over skins along with their poops in front of our garage door. A couple weeks ago I had car problem with rat eating wire insulation on the engine. \$275 to repair the damage.

Please see the attached photos.

If the removal of this Camphor tree is granted we like to replace it with another kind of tree that is not big and does not bear fruits. Our preference is the kind we saw located in the front yard of manor

5378 A . AVE SOCIEGA



Norm Reeves Honda Superstore Irvine  
16 Auto Center Dr  
Irvine, CA 92618  
(949) 830-7600  
www.normreeveshondairvine.com



E.P.A. # CAL000397176  
B.A.R. # ARD00277036

CUSTOMER NO. <b>491471</b>		ADVISOR <b>Dominick Dillon</b>		TAG NO. <b>7803</b>	INVOICE DATE <b>03/12/18</b>	INVOICE NO. <b>138125</b>
Howard Kawamoto 5450 Calle Pico Laguna Woods, CA 92637 Cell Phone(323) 719-6271		LABOR RATE	LICENSE NO.	MILEAGE <b>53562</b>	COLOR <b>Silver</b>	STOCK NO.
		YEAR / MAKE / MODEL <b>2009 / HONDA / CIVIC</b>			DELIVERY DATE	DELIVERY MILES
		VEHICLE I.D. NO. <b>JHMFA3624 9S006420</b>			SELLING DEALER NO.	PRODUCTION DATE
RESIDENCE PHONE <b>(949) 281-7678</b>		BUSINESS PHONE		COMMENTS <b>(949) 281-7678</b>	R.O. DATE <b>03/12/18</b>	

Labor and Parts  
J# 1 19 ENGINE Hours: 2.00 Tech(s) 822 275.88  
GUEST STATES CHECK ENGINE LIGHT AND VSA LIGHTS ARE ON (NOTICED  
DEBRIS IN ENGINE BAY UPON POPPING HOOD)  
Retrieved code P2649. Check found wire harness at the rocker arm oil control  
solenoid rodent damage.  
Repair wire harness and test drive verify DTC is gone.

Job # 1 Total Parts 0.00  
Job # 1 Total Labor & Parts 275.88  
J# 2 29 MULTI POINT INSP Hours: 0.00 Tech(s) 822 Internal Work  
PERFORM MULTI POINT INSPECTION ITEMS TO BE INSPECTED WILL BE ON  
THE MULTI POINT INSPECTION SHEET ATTACHED TO THE FINAL INVOICE.

Topped off all fluids. Tested battery. Checked tires..

LF at \_8\_/32 RF at 8\_/32 LR at \_8\_/32 RR at \_8\_/32  
NHTA recommends replacement of tires at or below 2/32nds.

Tested battery good load test.

We thank you and appreciate your business!!!

Job # 2 Total Parts Internal Work

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Customer Copy

5:05 PM

# Thank You

for servicing your vehicle at  
NORM REEVES HONDA.  
We truly appreciate your  
business.

**Our goal is to Meet Your  
Expectations.** If for any  
reason you feel that we did  
not meet your expectations  
please let us know. Contact  
your service manager and  
let him know your concern.

## SERVICE & PARTS DEPARTMENT HOURS

MONDAY - FRIDAY  
7:00 AM - 7:00 PM

SATURDAY  
7:30 AM - 5:00 PM











